

E-Liquid Manufacturer Applicants – Please Read

Below are the suggested steps to follow for the E-Liquid manufacturer application process:

- 1) Read the E-Liquid Emergency Rule at the top of the ATC's E-Liquid web page to understand what is required by Indiana; especially Section 4, which details what a new applicant is required to submit.
- 2) Read the Statutes and pending legislation which are contained in links at the bottom of the E-Liquid web page – these are the standards that you will be held to. In addition, both HEA 1035 and HEA 1386 modify the statutes that are listed on this page (Section 2 in HEA 1035 and Sections 14 and 33 in HEA 1386)
- 3) Download and fill out the Permit Application. Be sure to complete the entire form and accompany it with a non-refundable check for \$1,000.
- 4) Download and read the Security Firm Certification Template. This is not an official state form. It is an example that lists the criteria required in the verified statement for your chosen security company. The template can be completed and submitted with your application, if you prefer.
- 5) Please include with your application:
 - a. floor plans (including clean rooms, storage areas, customer service areas, and all doors),
 - b. the security agreement,
 - c. the security firm verification (the Security Firm Certification Template can be used),
 - d. a copy of your Indiana Retail Merchant Certificate (if selling to the public from an Indiana facility),
 - e. a product list (product name, percentage of nicotine, and date of manufacture)